

ALABAMA STATE BOARD OF AUCTIONEERS

610 SOUTH McDONOUGH STREET
MONTGOMERY, AL 36104
334-269-9990 FAX 334-263-6115
E-mail: ALAUCBD@aol.com
www.auctioneer.state.al.us



MEMORANDUM

TO: Apprentice/Auctioneer Examinees

FROM: Keith E. Warren
Executive Director

DATE: June 22, 2006

RE: Important New Exam Procedures

A handwritten signature in blue ink, appearing to be "Keith E. Warren", is written over the "FROM:" line and extends into the "DATE:" line.

The Board is excited to announce that examinations will now be computer based effective for the July examination. The application process and examination fee will remain the same for applying to sit for the exam. Once the application has been approved, the exam candidate will receive written notification from the Board explaining how to schedule an appointment with PROV, Inc. to take the examination and the timeframe in which you must take the exam without forfeiting your examination fee. PROV, Inc. will also provide additional information on the actual taking of the exam and other references that might be of good use for your exam preparation. Examination sites are located in Mobile, Montgomery, Birmingham, and Huntsville and are ADA compliant. If you have already been approved to sit for the July exam, you will be receiving more specific information pertaining to the exam in weeks to follow.

In addition, the names of eligible candidates will be emailed to the testing company on a monthly basis. Please be aware that the testing facility will not tell you the results of your exam. The Board will report your score to you in writing and in the event that the exam is not passed, a retake application will be enclosed with your score letter. You would need to submit that retake form back to the Board office to begin the exam process again. If you received a passing score, the letter will explain on how to complete the application for licensure.

The Board feels that this new procedure will benefit the examinees the most, by giving them more options on when and where he/she would like to take the exam and the ability to retest soon if necessary. We would also like to ask for your patience during this transition. Thank you and good luck on your examination!